WEST ORANGE BOARD OF EDUCATION Public Board Meeting September 21, 2020 7:30 P.M. Public Session Virtual

Minutes

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

Present: President Alper, Mrs. Trigg-Scales, Mrs. Merklinger, Mr. Rothstein, Mrs. Tunnicliffe

II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 7 and September 9, 2020.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the <u>West Orange Chronicle</u> and the <u>Star-Ledger</u>.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF September 10, 2020 (Att. #1)

MOTION: Mrs	<u>. Trigg-Scales</u>	SECOND: <u>Mr</u>	Rothstein	VOTE: <u>5-0 (RC)</u>	
<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	
Merklinger	Rothstein	Tunnicliffe	Trigg-Scales	Alper	

IV. SUPERINTENDENT/ BOARD REPORTS

A. School Opening Update

V. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS

VI. SECOND READING/ADOPTION OF THE FOLLOWING "AS IS" BOARD POLICIES: (Att. #2)

MOTION: <u>Mr</u>	s. Merklinger	SECOND: <u>Mr</u>	<u>s. Trigg-Scales</u>	VOTE: <u>5-0 (RC)</u>
<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Merklinger	Rothstein	Tunnicliffe	Trigg-Scales	Alper

VII. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations / Retirements

a. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Giovanna Green	Edison	Lunch Aide	Resignation	9/11/20
Carla McKie	Transportation	Bus Monitor Part-time	Retirement 30.5 years	10/1/20

2. Appointments

a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s). Step and salary may be adjusted upon ratification of collective bargaining agreement:

Name	Location	Position	Replacement / New	Guide	Step	Salary	Account Code	Effective Dates
Patience Allotey	Hazel	School Nurse	Ruderman	BA	13	\$64,562 prorated	11.000.213.100.00.10.130	9/22/20 - 6/30/21
Tracy Clark	.6 Washington \.4 Redwood	Spanish Extended Assignment Substitute	Ganduglia Pirovano	N/A	N/A	\$200 per diem	11.120.100.101.00.20.180 11.120.100.101.00.20.160	9/22/20 - 10/30/20
Elmer Daniels	WOHS	School Nurse	New	MA	17	\$100,713 prorated	11.000.213.100.00.03.050	9/22/20 - 6/30/21
Dominic DeVitto	Edison	Social Studies Long Term Substitute	Haubrich	MA	N/A	\$308 per diem	11.130.100.101.00.29.070	9/22/20* - 11/20/20
George Maroules	WOHS	Social Studies Leave Replacement	Villavecchia	MA	3	\$61,594 prorated	11.140.100.101.00.29.050	11/23/20 - 5/28/21
Briana Moghadamniya	WOHS	English Leave Replacement	Kiczek	BA	3	\$57,681 prorated	11.140.100.101.00.34.050	10/7/20 - 5/14/21
Neil Murphy	WOHS	Social Studies Leave Replacement	Brady	BA	3	\$57,681 prorated	11.140.100.101.00.29.050	10/30/20 - 4/30/21

*pending Criminal History Record Check process

b. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s). Step and salary may be adjusted upon ratification of collective bargaining agreement:

Name	Location	Position	Replacement / New	Guide	Step	Salary	Account Code	Effective Dates
Joseph Andrade Pineyro	District	Locksmith	Maso	Maintenance	1	\$44,680 prorated	11.000.262.110.00.61.000	9/22/20 - 6/30/21

c. Superintendent recommends approval to the Board of Education for the following Board approved salary adjustments for previously approved certificated staff for the 2020-2021 school year. Step and salary may be adjusted upon ratification of collective bargaining agreement:

Name	Location	Position	Guide	Step	Base Salary	Longevity	Total Salary	Account Code
Jerome Hayes	WOHS	Health & Physical Education	MA+45	7	\$74,063	N/A	\$74,063	11.140.100.101.00.31.000
Allison LeGates	Redwood	Special Education	MA+45	15	\$90,172	N/A	\$90,172	11.209.100.101.00.13.160
Shrina Patel	Liberty	Mathematics	MA+45	12	\$78,323	N/A	\$78,323	11.130.100.101.00.36.135

d. Superintendent recommends approval to the Board of Education for the following additional teaching assignment. Step and salary may be adjusted upon ratification of collective bargaining agreement:

Name	Location	Position	Guide	Step	Salary / Rate of Pay	Account Code	Effective Dates
Dana Peart	WOHS	French Enrollment	MA+45	16	\$16,681.83	11.140.100.101.00.20.050	2020-2021
Shane Daiek	WOHS	Science Leave Replacement-Stewart	MA	7	\$57.25 per diem	11.140.100.101.00.39.050	9/14/20 - TBD
Michael DeAngelis	WOHS	Science Vacancy	BA+15	17	\$84.45 per diem	11.140.100.101.00.39.050	9/14/20 - TBD
Brad Mitchell	WOHS	Science Vacancy	MA+45	17	\$106.24 per diem	11.140.100.101.00.39.050	9/14/20 - TBD
Francis Newman	WOHS	Science Vacancy	MA	17	\$99.98 per diem	11.140.100.101.00.39.050	9/14/20 - TBD
Eric Sternberg	WOHS	Science Vacancy	MA+30	17	\$99.90 per diem	11.140.100.101.00.39.050	9/14/20 - TBD

- e. Superintendent recommends approval to the Board of Education for the following negotiated Liberty and Roosevelt Middle School co-curricular staff assignments for the 2020-2021 school year at the approved contractual rates. Stipends / Rates may be adjusted upon ratification of collective bargaining agreement. (Att. #3)
- **f.** Superintendent recommends approval to the Board of Education for the following negotiated co-curricular staff assignments for the 2020-2021 school year at the approved contractual rates. Stipends / Rates may be adjusted upon ratification of collective bargaining agreement.

Name	Location	Position	Salary / Rate of Pay	Account Code	Effective Dates
Jeremy Neiss OOD	WOHS	Marching Band: Percussion Instruction	\$1,530 prorated	11.401.100.100.00.03.050	9/22/20

g. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2020-2021:

Name	Certification Code	Teacher	Paraprofessional	Administrative Assistant	Lunch Aide	Nurse	Custodian
Kaitlin Higgins	CE	X					
Amanda Marcelin	Substitute	X			X		
Jusnold Marcellus	N/A						Х

3. Leaves of Absence:

a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Nancy Donnelly Medical	WOHS F&CS	9/14/20 - 1/1/21	N/A	N/A	1/4/21

icole Munoz FCRA St. Cloud Kindergarten View St. Cloud Kindergarten View St. Cloud 10/1/20 - 10/2/20 (EPSLA)* 10/6/20 - 12/11/20 (EFMLEA)**	N/A	N/A	12/14/20
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*EPSLA - ²/₃ of regular pay up to \$200 per day

 \Box EFMLEA - $^{2}\!\!/_{3}$ of regular pay up to \$200 per day

b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
John Diminich Medical	WOHS Custodian	7/1/20 - 8/19/20	8/20/20 - 10/9/20 amended	N/A	10/12/20 amended
Carla McKie Medical	Transportation Bus Monitor Part-time	9/10/20 - 9/24/20	N/A	9/25/20 - 9/30/20	N/A

4. Transfer(s):

a. Superintendent recommends approval to the Board of Education for the following transfer(s) of non-certificated staff:

Name	From	Position	Account Code	То	Position	Account Code	Effective Date
Joyce Reynolds Involuntary	BMELC	Paraprofessional	11.216.100.106.00.08.300	Washington	Paraprofessional	11.213.100.106.00.15.180	9/14/20
Ebony Corbin Involuntary	BMELC	Paraprofessional	11.216.100.106.00.08.300	Washington	Paraprofessional	11.213.100.106.00.15.180	9/14/20
Karen Weinstein Involuntary	Washington	Paraprofessional	11.213.100.106.00.15.180	BMELC	Paraprofessional	11.216.100.106.00.08.300	9/14/20

5. As recommended by the Superintendent of Schools, approve a non-aligned employment contract for Robert Csigi, Director of Buildings & Grounds, from July 1, 2020 through June 30, 2021. (Att. #4)

<u>Personnel - Iter</u> MOTION: <u>Mrs</u>	<u>ms 1 through 5</u> <u>s. Trigg-Scales</u>	SECOND: Mrs	s. Tunnicliffe	VOTE: <u>5-0 (RC)</u>
<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Merklinger	Rothstein	Tunnicliffe	Trigg-Scales	Alper

B. CURRICULUM AND INSTRUCTION

1. Recommend approval of The Ready NJ Reading, Writing & Math Program to be utilized as an intervention for Title I / BSI students for the 2020-2021 school year in the amount of \$29,550 funded by the CARES Act (ESSER) Grant Funds and \$1,500 funded by the ESSA/Title IIA Grant Funds (previously approved on the August 17, 2020 agenda in the amount of \$28,000, funded by CARES Act (ESSER) Grant Funds).

MOTION: Mrs. Tunnicliffe		SECOND: Mr.	SECOND: Mr. Rothstein	
<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>
Merklinger	Rothstein	Tunnicliffe	Trigg-Scales	Alper

C. FINANCE

a.) Special Services

1. Recommend approval for the following out of district placements for the 2020-2021 school year:

Student #	Placement	Tuition	Budgeted/Unbudgeted
2806125	Pillar Care Continuum	Tuition:\$71,008.20 180 days @ \$394.49 * Previously approved on 6/22/2020 @ a tuition rate of \$409.00/day	Budgeted

2. Recommend approval of tuition contracts with Essex Regional Education Services Commission for the 2020-2021 school year as follows:

Program	Tuition	Budgeted/Unbudgeted
Essex Campus Academy General Education	Tuition: \$27,500.00	Budgeted

3. Recommend approval for the following service providers for related services for the 2020-2021 school year:

ID Number	Provider	Type of Service	Cost	Not to Exceed	Budgeted/ Unbudgeted
2506122	Vistas Education Partners	Visually Impaired Services and Orientation and Mobility Services	165.00/hour	\$22,900.00	Budgeted

4. Recommend approval of provider for home instruction for the 2020-2021 school year to provide services to West Orange School district students.

Name of Facility	Rate	Not to Exceed
Center for Children's Behavioral Health	\$85.00 per hour	\$36,000* *Previously approved on 6/22/20 for \$6,000.

b.) Business Office

1. Recommend approval of the 9/21/2020 Bills List:

Payroll/Benefits	\$ 7,726,656.74
Transportation	\$ 1,127,362.05
Tuition (Spec. Ed./Charter)	\$ 659,131.89
Instruction	\$ 236,195.08
Facilities/Security	\$ 456,725.76
Capital Outlay	\$ 60,574.00
Grants	\$ 545,629.65
Food Service	\$ 62,017.67
Debt Service	\$ 2,383,534.38
Support Svcs/Co-Curricular/Athletics/Misc.	<u>\$ 192,296.82</u>
	\$13,450,124.04

2. Recommend the following designated depository for school funds:

Bank	Account Name	Authorized Signature	Required
PNC	WOHS Student Activity	Principal Assistant Principal Administrative Assistant SBA/BA ABA	2

3. Recommend approval of the following resolution: (Att. #5)

RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN LEGAL SERVICES ADOPTED BY THE BOARD OF EDUCATION OF WEST ORANGE IN THE COUNTY OF ESSEX

- WHEREAS, there exists a need for specialized legal services in connection with the proposed refunding of the callable Refunding School Bonds issued February 1, 2012 in the original principal amount of \$31,535,000 and the authorization and the issuance of obligations by THE BOARD OF EDUCATION OF THE TOWNSHIP OF WEST ORANGE IN THE COUNTY OF ESSEX (the "Board"), a body corporate of the State of New Jersey, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and
- WHEREAS, such special legal services can be provided only by a recognized Bond Counsel firm, and the firm of McManimon, Scotland & Baumann, LLC, Roseland, New Jersey is so recognized by the financial community; and
- WHEREAS, funds are or will be available for this purpose;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF WEST ORANGE IN THE COUNTY OF ESSEX, AS FOLLOWS:

- The law firm of McManimon, Scotland & Baumann, LLC, Roseland, New Jersey is hereby retained to provide specialized legal services necessary in connection with the proposed refunding of the callable Refunding School Bonds issued February 1, 2012 in the original principal amount of \$31,535,000 and the authorization and the issuance of obligations of the Board in accordance with and Agreement dated as of September 21, 2020 and submitted to the School District (the "Contract").
- The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public Schools Contracts Law, N.J.S.A. 18A"18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
- 3. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.
- 4. A notice in accordance with the Public School Contracts Law of New Jersey shall be published in the Newark Star Ledger.

- 4. Recommend approval of appointment of Phoenix Advisors, LLC, Bordentown, NJ as Municipal Advisor to the West Orange Township School District for the proposed refunding of the callable Refunding School Bonds issued February 1, 2012 in the original principal amount of \$31,535,000. (Att. #6)
- 5. Public Hearing for Refunding Bond Ordinance
- 6. Recommend approval of the following resolution: (Att. #7)

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF WEST ORANGE IN THE COUNTY OF ESSEX, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE OUTSTANDING CALLABLE REFUNDING SCHOOL BONDS OF THE SCHOOL DISTRICT, DATED FEBRUARY 1, 2012, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$31,535,000, APPROPRIATING NOT TO EXCEED \$19,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$19,000,000 REFUNDING BONDS TO PROVIDE FOR SUCH REFUNDING

7. Recommend approval of the following resolution: (Att. #8)

RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF NOT TO EXCEED \$19,000,000 PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF WEST ORANGE IN THE COUNTY OF ESSEX, NEW JERSEY AND PROVIDING FOR THE SALE AND THE DELIVERY OF SUCH BONDS

Finance - Spec	<u>ial Service Items 1 th</u>	rough 4; Business Of	<u>fice Items 1 and 2</u>	
MOTION: Mr	s. Trigg-Scales	SECOND: Mrs	<u>s. Tunnicliffe</u>	VOTE: <u>5-0 (RC)</u>
Yes	Yes	Yes	Yes	Yes
Merklinger	Rothstein	Tunnicliffe	Trigg-Scales	Alper

Finance - Business Office Item 5

President Alper opened the meeting to public comment on the Refunding Bond Ordinance.

Finance - Business Office Items 3, 4, 6 and 7						
MOTION: Mrs. Me	rklinger	SECOND: Mr.	Rothstein	VOTE: <u>5-0 (RC)</u>		
<u>Yes</u> Merklinger	<u>Yes</u> Rothstein	<u>Yes</u> Tunnicliffe	<u>Yes</u> Trigg-Scales	<u>Yes</u> Alper		

D. MISCELLANEOUS

1. Recommend approval of 2020-2021 Board Goals as per attached. (Att. #9)

MOTION: Mrs. Trigg-ScalesSECOND: Mrs. TunnicliffeVOTE: 5-0 (RC)

Yes	Yes	Yes	Yes
Merklinger	Rothstein	Tunnicliffe	Trigg-Scales

<u>Yes</u> Alper

VIII. PETITIONS AND HEARINGS OF CITIZENS

IX. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

- X. NEXT BOARD MEETING to be held at 7:30 p.m. on October 5, 2020 virtually.
- XI. ADJOURNMENT at 9:44 p.m.

Respectfully submitted,

John Calavano, Board Secretary